## KIDS AT THE CROSS Weekday Preschool CHILD BIRTHDAY POLICY

Two's and up: Please give the following items to each birthday girl or boy:

(1A/B/C/D - all items located in preschool office)

- a. Crown
- b. Birthday Card
- c. Prizes from our "Birthday Box."
- d. Special Snack before lunch
- e. Memory Book Page

**CROWNS:** Please make sure you use a "sharpie" and write the child's name on their crown.

**BIRTHDAY CARDS:** Large cards are provided in a drawer on our birthday shelf. Please write a personal note on the back of the card. It is very important to show how loved and special each child is to you.

**PRIZES FROM THE "BIRTHDAY BOX":** Please allow each child to choose one prize per age. (2's will pick two prizes, 3's will pick three prizes, 4's will pick four prizes & 5's will get five prizes) Treat bags will be on the shelf to put their card and prizes in. We will check the boxes and replenish them with prizes for both genders. Present them with the school supplies birthday gift designated for your class/age group. The gift should be put into the school supplied gift bag and tissue to cover gift inside bag. Please let us know if you need anything.

**SPECIAL SNACK** – Please remind parents we are a PEANUT FREE facility. They cannot bring any birthday treats that contain peanuts to school. You may not want to allow them to eat the dessert they brought in their lunch boxes if you serve this snack during lunch. <u>PLEASE celebrate in the morning or during lunch</u>. When you wait after naptime, and quickly send them away, the children are not coherent enough to even realize their celebrating anyone's birthday.

**PHOTO BOOK PAGE** – Please take an up close shot of the child with their crown on.

**SUMMER BIRTHDAYS** – You may choose one day or come up with some type of system to recognize summer birthdays. You could have several moms sign up to bring treats for the summer birthdays.